Please print clearly

**Supporting company name** (Satellite symposia are only open to exhibitors and CMP members)

<table>
<thead>
<tr>
<th>City</th>
<th>State or Province</th>
<th>ZIP or postal code</th>
<th>Country</th>
</tr>
</thead>
</table>

First and last name of supporting company contact person

<table>
<thead>
<tr>
<th>Title</th>
<th>Email</th>
<th>Phone</th>
<th>Fax</th>
</tr>
</thead>
</table>

**Third-party contracting company name**

<table>
<thead>
<tr>
<th>City</th>
<th>State or Province</th>
<th>ZIP or postal code</th>
<th>Country</th>
</tr>
</thead>
</table>

First and last name of supporting company contact person

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<tr>
<th>Title</th>
<th>Email</th>
<th>Phone</th>
<th>Fax</th>
</tr>
</thead>
</table>

**NOTE: THE FOLLOWING DATES AND TIMES ARE OFF-LIMITS FOR HOLDING SATELLITE EVENTS**

<table>
<thead>
<tr>
<th>Thursday, July 14</th>
<th>Time Slot:</th>
<th>Friday, July 15</th>
<th>Time Slot:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Wednesday, July 13</td>
<td>Time Slot:</td>
<td>Saturday, July 16</td>
<td>Time Slot:</td>
</tr>
<tr>
<td>Tuesday, July 12</td>
<td>Time Slot:</td>
<td>Sunday, July 17</td>
<td>Time Slot:</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Monday, July 18</td>
<td>Time Slot:</td>
</tr>
</tbody>
</table>

**Black-out times are subject to change.**

To request space for more than one symposium, please use additional copies of this form.

**A limited number of symposia are allowed each day. Please indicate 1 or 2 preferred dates and time slots:**

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<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>[ ]</td>
<td>Tuesday, July 12, Time Slot:</td>
<td>[ ]</td>
<td>Saturday, July 16, Time Slot:</td>
</tr>
<tr>
<td>[ ]</td>
<td>Wednesday, July 13, Time Slot:</td>
<td>[ ]</td>
<td>July 17 – 31 Time Slot (virtual only)</td>
</tr>
<tr>
<td>[ ]</td>
<td>Thursday, July 14, Time Slot:</td>
<td>[ ]</td>
<td></td>
</tr>
<tr>
<td>[ ]</td>
<td>Friday, July 15, Time Slot:</td>
<td>[ ]</td>
<td></td>
</tr>
</tbody>
</table>

**Preferred location (subject to availability):**

[ ] Javits Center
[ ] Off-site venue
[ ] Virtual (please note that virtual symposia may only take place after the Annual Meeting over the dates of July 17-31)

**Topic**

Note: A basic program outline and topic must be attached for request to be approved. Please see content guidelines on page 3.
Expected number of attendees: __________________

Room set-up requested: [ ] Theater [ ] Classroom [ ] Banquet [ ] Other____________________

ASRS initials ______ Supporting company contact initials __________ Third-party contracting company initials ___________

Will your symposium include a meal? [ ] Yes, buffet [ ] Reception [ ] No

Description of event
____________________________________________________________________________________________________
____________________________________________________________________________________________________
*Please use an extra sheet if necessary.

FEES
To be processed, applications for symposia must be accompanied with the appropriate non-refundable fee:
Morning: $ 7,000  Evening symposium: $12,000  All day Tuesday: $22,000
Virtual: $25,000 exclusive slot; $10,000 non-exclusive

PAYMENT
CHECK Number:
$ _____________ TOTAL ENCLOSED (Make check payable to the American Society of Retina Specialists.)

If paying by check, please mail to: American Society of Retina Specialists, PO Box 772559, Detroit, MI 48277-2559 USA

CREDIT CARD: [ ] VISA  [ ] Mastercard  [ ] AmEx
Card No.________________________ 3 or 4 digit security code _______ Expiration date________
Name on card__________________________________________________________
Billing Address________________________________________________________
Sign here to authorize payment________________________________________

Please attach a separate application for each symposium.

If the application is approved, all symposium expenses are the responsibility of the supporter.
Applications without full payment and basic topic will not be accepted.

SYMPOSIUM SCHEDULING
A limited number of symposia will be permitted. Please note that ASRS policy prohibits satellite symposia during scheduled scientific sessions. Please see prohibited times listed on page 1 of this application. This policy will be strictly enforced and any violations will result in the loss of priority points earned for ASRS 2022 for the supporting company.

LOCATIONS
• There is limited space at the Javits Center. Space will be assigned based on the date that we receive your application. Priority points will also be taken into consideration when making room assignments.
• Meeting space will be available for set-up after lunch is torn down each day if ASRS shared space is assigned
• Re-set fees may apply and are the responsibility of the satellite symposia host.
• Booking space at an off-site venue is permitted. Symposia held outside the host venue are subject to the same fees, blackout times, and guidelines. Your application must be approved prior to booking space.
• Symposia held at the Javits Center may be required to use the American Society of Retina Specialists’ audiovisual company depending on the time and location of the room.

ASRS initials _______ Supporting company contact initials __________ Third-party contracting company initials ___________
Rules and Regulations for Industry Satellite Symposia (SS)
All affiliate events held in conjunction with the ASRS Annual Meeting must go through the ASRS’ approval process.

SERVICES PROVIDED BY ASRS
• Assign appropriate space, day, time and designate meeting planning contacts if held at host facility.
• One complimentary E-blast to promote the symposium. E-Blasts are sent to meeting registrants by ASRS on behalf of the supporter and can include event title, date/time/location, one external link, and up to three lines of approved text.
• Symposium listing on the ASRS mobile app and ASRS website

APPROVAL OF SYMPOSIUM CONTENT
ASRS reserves the right to review all symposium applications and promotional materials and to reject topics, formats, or materials deemed inappropriate. Program content must be relevant to retina specialists. Approval from ASRS does not constitute an endorsement of the program or its contents by ASRS.

ON-SITE POLICIES—POSTERS/FLYERS
Morning Symposia—If permitted by the venue, posters can be displayed the day before the symposium beginning at 5:00 PM. Evening Symposia—If permitted by the venue, posters can be displayed the day of the symposium in the meeting hotel. Posters/flyers can be displayed and distributed in the following locations:
• The exhibiting company’s booth and its CME provider’s booth and ASRS official door drops (if purchased)
• Handheld posters/flyers are not permitted.

PRINTED AND PUBLISHED MATERIALS
All industry sponsors/supporters must be listed on all printed/published materials.

CONTENT AND USE OF THE ASRS NAME AND LOGO
• All advertisements, promotions, or invitations for the symposium must bear the following statement: “This program is not affiliated with ASRS.” This statement must appear on the cover/front page of any copy, using at least a 12-pt. font size.
• The ASRS name may not be used in promotions, ads, meeting materials, or correspondence related to the program.

Please review the above rules and regulations and return form with payment, program outline, and topic to: sam.zerang@asrs.org.

I have read, understand, and agree to the Official SS Rules and Regulations as stated in this application. I understand that failure to comply with these rules and regulations will result in the loss of all priority points earned for ASRS 2022 for the supporting company. I serve as an authorized agent of the applicant company.

SIGNED: SUPPORTING COMPANY AUTHORIZED AGENT DATE

THIRD-PARTY CONTRACTING COMPANY AUTHORIZED AGENT DATE

JILL BLIM, EXECUTIVE VICE PRESIDENT, ASRS DATE