
GUIDELINES FOR POSTER PRESENTERS

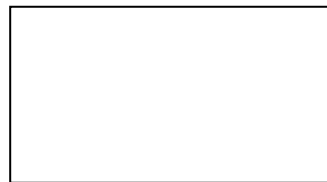
Presenters should note the following guidelines for traditional posters:

Please note that approximately one week before the meeting, a list of posters and corresponding placement numbers will be posted on the ASRS website. Onsite, a small sign with the number of the poster will be located at each display space, confirming the correct location.

- The maximum size allowed for each printed scientific poster is:

3½ Feet/~1 Meter (106.68cm) **high**
by
5½ Feet/~1½ Meter (167.64cm) **wide**

3 ½ feet/106cm



5 ½ feet/167cm

Please note **horizontal orientation**.

Posters may be smaller but should not *exceed* the size limit of 3.5 feet x 5.5 feet.

Poster SET UP: presenters are required to set up their posters in the Exhibit Hall between 2:00 – 5:00 PM on Tuesday, July 16th or between 7:00 AM – 9:30 AM on Wednesday, July 17th. **All posters should be in place no later than 9:30 AM on Wednesday, July 17th.**

Poster TEAR DOWN: presenters are responsible for removing their posters from the Exhibit Hall after the lunch break on Saturday, July 20th. *All posters that have not been removed by will be discarded.*

Poster authors (or at least one co-author) are expected to attend the Q&A session and reception on Thursday evening from 5:10-6:10 PM. Other than the Q&A session, there is not a scheduled date/time for poster presentations.

- Poster authors are reminded to disclose any **Financial Interest** and **Human Research** on their poster.
- Poster authors are encouraged to include a small portrait of themselves on their poster. (Preferably top-right.)
- It is encouraged that the display materials be mounted on heavy weight paper or boards so as not to damage the materials when the posters are being dismantled at the end of the meeting. *Pushpins will be provided.*
- **RESIDENTS:** please note your status as a resident in the upper left-hand corner of the traditional poster that you will display on-site. We are striving to highlight residents during the meeting in order to

enhance networking opportunities this year. Please [download the resident label](#) from the ASRS website and include it on your poster.

In addition to your obligatory traditional poster, authors are required to provide an e-poster which will be available on the mobile meeting site.

Presenters should note the following guidelines for electronic posters:

1. E-poster presentations are Power Point presentations with a maximum of 6 slides. The e-poster can be built in either landscape or portrait orientation.
2. The first slide of the presentation should include the entire e-poster. Poster authors are reminded to disclose any **Financial Interest** and **Human Research** on their poster.
3. Subsequent slides should contain the following components:
 - 1 slide for materials/methods
 - 1-3 slide(s) for results
 - 1 slide for conclusions

Note: For case reports, the format is 1 slide for the case presentation, 1-3 slide(s) for imaging and 1 slide for conclusions.

4. E-posters must be received by **June 10**. Upload instructions will be sent directly to lead authors.
5. The [2023 award-winning e-posters](#) are available for reference. E-poster winners will be announced during the Creative Awards on Saturday, July 20.

Lead authors (or at least one co-author) are expected to register and attend the Annual Meeting in-person.

QUESTIONS?

stacy.kiff@asrs.org or 312-477-8863