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## GUIDELINES FOR POSTER PRESENTERS

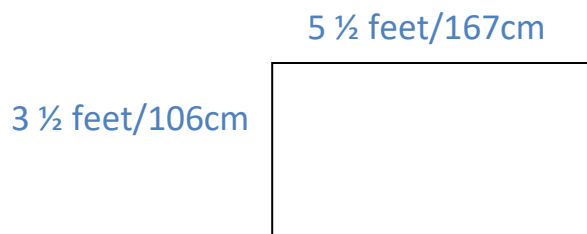
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*Presenters should note the following guidelines for traditional posters:*

**Please note that approximately one week before the meeting, a list of posters and corresponding placement numbers will be posted on the ASRS website.** Onsite, a **small sign with the number of the poster** will be located at each display space, confirming the correct location.

- The maximum size allowed for each scientific poster is:

3½ Feet/~1 Meter (106.68cm) **high**  
by  
5½ Feet/~1½ Meter (167.64cm) **wide**



Please note **horizontal orientation**.  
Posters may be smaller but  
should not *exceed* the size  
limit of 3.5 feet x 5.5 feet.

Poster presenters are required to set up their posters in the Exhibit Hall **between 12:00 – 5:00 PM on Friday, July 20**. All posters should be **in place no later than 8:00 AM on Saturday, July 21**. There will be a one hour poster reception from 5:00-6:00 PM on Sunday, July 22, at which time the poster author is required to be present for Q&A. Posters must be removed by 11:00 AM on Wednesday, July 25. *All posters that have not been removed by will be discarded.*

- Poster authors are reminded to disclose any **Financial Interest** and **Human Research** on their poster.
- Poster authors are encouraged to include a small portrait of themselves on their poster. (Preferably top-left or top-right.)
- It is encouraged that the display materials be mounted on heavy weight paper or boards so as not to damage the materials when the posters are being dismantled at the end of the meeting. *Pushpins will be provided.*

*In addition to your obligatory traditional poster, authors are required to provide an e-poster which will be available on the mobile meeting site.*

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*Presenters should note the following guidelines for electronic posters:*

1. E-poster presentations are Power Point presentations with a maximum of 6 slides (landscape orientation). Please build your presentation using the 16:9 (widescreen) format aspect ratio.
2. The first slide of the presentation should include the entire e-poster. Poster authors are reminded to disclose any **Financial Interest** and **Human Research** on their poster.
3. Subsequent slides should contain the following components:
  - 1 slide for materials/methods
  - 1-3 slide(s) for results
  - 1 slide for conclusions
4. E-posters must be received by **June 13**. Upload instructions will be forthcoming from our production company, Ovation.
5. Examples of last year's e-posters can be viewed at <https://www.asrs.org/annual-meeting/e-posters/2017> (member log on required). Non-members can contact [stacy.kiff@asrs.org](mailto:stacy.kiff@asrs.org) for examples, if needed.

**Lead authors are obligated to register for and attend the Annual Meeting.**

## **QUESTIONS?**

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