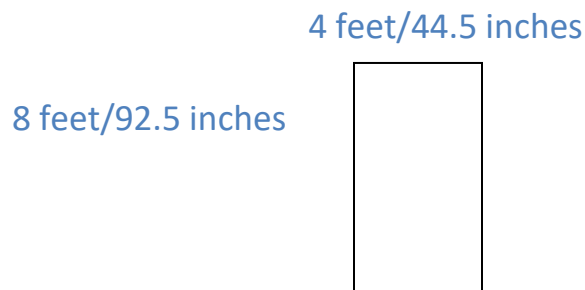

GUIDELINES FOR POSTER PRESENTERS

Presenters should note the following guidelines for printed posters:

Please note that approximately one week before the meeting, a list of posters and corresponding placement numbers will be posted on the ASRS website. Onsite, a **small sign with the number of the poster** will be located at each display space, confirming the correct location.

- The maximum size allowed for each scientific poster is:

8 Feet (92.5 inches of usable space) **high**
by
4 Feet (44.5 inches of usable space) **wide**



Please note **vertical orientation**.
Posters may be smaller but
should not *exceed* the size
limit of 4 feet x 8 feet.

Poster SET UP: Presenters are required to set up their posters in the Exhibit Hall between 2:00 – 5:00 PM on Wednesday, July 30th or between 7:00 AM – 9:30 AM on Thursday, July 31st. **All posters should be in place no later than 9:30 AM on Thursday, July 31st.**

Poster TEAR DOWN: Presenters are responsible for removing their posters from the Exhibit Hall before the end of the General Sessions on Saturday, August 2nd. *All posters that have not been removed by will be discarded.*

Poster authors (or at least one co-author) are expected to attend the Q&A session and reception immediately following the close of the General Session on Thursday evening from approximately 5:30-6:30 PM. Other than the Q&A session, there is not a scheduled date/time for poster presentations.

Requirements for printed poster:

New this year: Presenters are strongly encouraged to use the “Better Poster” template because it helps to highlight science and evidence in a creative, efficient format. This new design will facilitate interactivity and engagement during the poster Q&A session on-site. *NOTE: presenters must use the Better Poster template in order to be considered for a poster award.*

- Presenters are encouraged to watch the [informational video](#), as well as [view samples](#) of the “Better Poster” format.
- You may include a QR code that links to additional information (e.g., imaging, surgery, tables, charts). However, promotional material and links to corporate websites are prohibited.
- Poster authors are reminded to disclose any **Financial Interest** and **Human Research** on their poster.
- Poster authors are encouraged to include a small portrait of themselves on their poster. (Preferably top-

right.)

- It is encouraged that the display materials be mounted on heavy weight paper or boards so as not to damage the materials when the posters are being dismantled at the end of the meeting. *Pushpins will be provided.*
- **RESIDENTS & MEDICAL STUDENTS**: please note your status in the upper left-hand corner of the printed poster that you will display on-site. We are striving to highlight residents and medical students during the meeting in order to enhance networking opportunities this year. Please [download the appropriate label](#) from the ASRS website and include it on your poster.

Requirements for electronic poster:

In addition to your obligatory printed poster, authors are required to provide an e-poster which will be available to participants on the mobile app.

- E-poster presentations are Power Point presentations with a maximum of 6 slides. The e-poster can be built in either landscape or portrait orientation.
- The first slide of the presentation should include the entire poster in the “Better Poster” format. Poster authors are reminded to disclose any Financial Interest and Human Research on their poster.
- Subsequent slides should contain the following components:
 - 1 slide for materials/methods
 - 1-3 slide(s) for results
 - 1 slide for conclusions

Note: For case reports, the format is 1 slide for the case presentation, 1-3 slide(s) for imaging and 1 slide for conclusions.

- E-posters must be received by **June 9**. Upload instructions will be sent directly to lead authors.
- E-poster winners will be announced during the Creative Awards in Long Beach on **Saturday, August 2**.

Lead authors (or at least one co-author) are expected to register and attend the Annual Meeting in-person.

QUESTIONS?

stacy.kiff@asrs.org or 312-477-8863