

Please print clearly

Supporting company name (Satellite symposia are only open to exhibitors and CMP members)

Complete mailing address

City State or Province ZIP or postal code Country

First and last name of supporting company contact person

Title Email Phone Fax

Third-party contracting company name

Complete mailing address

City State or Province ZIP or postal code Country

First and last name of supporting company contact person

Title Email Phone Fax

THE FOLLOWING DATES AND TIMES ARE OFF-LIMITS FOR HOLDING SATELLITE EVENTS. A LIMITED AMOUNT OF LUNCH SYMPOSIA TIMESLOTS WILL BE OFFERED DURING BLACKOUT TIMES. CONTACT ASRS FOR AVAILABILITY.

Friday, July 28 - 12:45pm-midnight

Saturday, July 29 - 7:30am – 6:00pm

Sunday, July 30 - 7:30am – 6:00pm

Monday, July 31 - 7:30am – midnight

Tuesday, August 1 – 7:30am – 12:00pm

Black-out times are subject to change.

To request space for more than one symposium, please use additional copies of this form.

A limited number of symposia are allowed each day. Please indicate 1 or 2 preferred dates and time slots:

Thursday, July 27, Time Slot: _____ Sunday, July 30, Time Slot: _____

Friday, July 28, Time Slot: _____ Monday, July 31, Time Slot: _____

Saturday, July 29, Time Slot: _____ August 2 – 19 Time Slot (virtual only)

Preferred location (subject to availability): Seattle Convention Center (SCC)

Hyatt Regency Seattle

Offsite venue

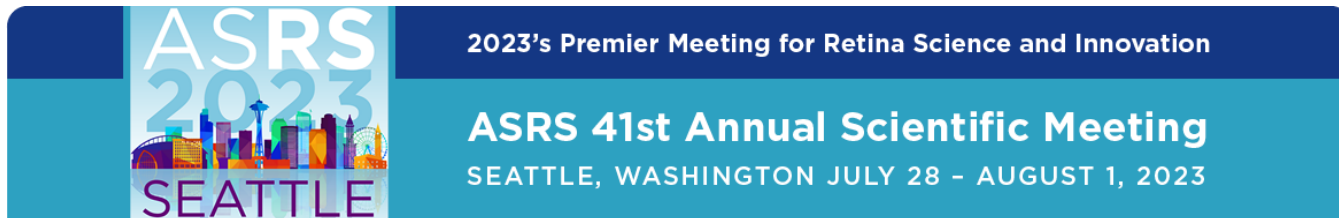
Virtual (please note that virtual symposia may only take place after the Annual Meeting over the dates of August 2-19)

Topic Note: A basic program outline and topic must be attached for request to be approved. Please see content guidelines on page 3.

Expected number of attendees: _____

Room set-up requested: Theater Classroom Banquet Other _____

ASRS initials _____ Supporting company contact initials _____ Third-party contracting company initials _____



Will your symposium include a meal? [] Yes, buffet [] Reception [] No

Description of event (required)

*Please use an extra sheet if necessary.

FEES

To be processed, applications for symposia must be accompanied with the appropriate non-refundable fee:

Morning: \$ 7,000	Evening symposium: \$12,000	All day Thursday: \$22,000
Lunch: \$60,000 *exclusive slot; \$30,000 non-exclusive	Virtual: \$25,000 *exclusive slot; \$10,000 non-exclusive	

*Only one affiliate satellite symposium will be scheduled during an exclusive timeslot. Exclusivity does not apply to ASRS programming, which may conflict with exclusive satellite symposia.

PAYMENT

CHECK Number:

\$ _____ TOTAL ENCLOSED (Make check payable to the American Society of Retina Specialists.)

If paying by check, please mail to: American Society of Retina Specialists, PO Box 772559, Detroit, MI 48277-2559 USA

CREDIT CARD: [] VISA [] Mastercard [] AmEx

Card No. _____ 3 or 4 digit security code _____ Expiration date _____

Name on card _____

Billing Address _____

Sign here to authorize payment _____

Please attach a separate application for each symposium.

If the application is approved, all symposium expenses are the responsibility of the supporter.

Applications without full payment and basic topic will not be accepted.

SYMPOSIUM SCHEDULING

A limited number of symposia will be permitted. Please note that ASRS policy prohibits satellite symposia during scheduled scientific sessions. Please see prohibited times listed on page 1 of this application. This policy will be strictly enforced and any violations will result in the loss of priority points earned for ASRS 2023 for the supporting company.

LOCATIONS

- There is limited space at the SCC and the Hyatt Regency Seattle. Space will be assigned based on the date that we receive your application. Priority points will also be taken into consideration when making room assignments.
- Meeting space may only be utilized during times approved and designated by ASRS.
- Re-set fees may apply and are the responsibility of the satellite symposia host.
- Booking space at an off-site venue is permitted. Symposia held outside the host venue are subject to the same fees, blackout times, and guidelines. Your application must be approved prior to booking space.
- Symposia held at the SCC may be required to use the SCC's audiovisual company.

ASRS initials _____ Supporting company contact initials _____ Third-party contracting company initials _____



2023's Premier Meeting for Retina Science and Innovation

ASRS 41st Annual Scientific Meeting

SEATTLE, WASHINGTON JULY 28 - AUGUST 1, 2023

Rules and Regulations for Industry Satellite Symposia (SS)

All affiliate events held in conjunction with the ASRS Annual Meeting must go through the ASRS' approval process.

SERVICES PROVIDED BY ASRS

- Assign appropriate space, day, time and designate meeting planning contacts if held at a host facility.
- One complimentary E-blast to promote the symposium. E-Blasts are sent to meeting registrants by ASRS on behalf of the supporter and can include event title, date/time/location, one external link, and up to three lines of approved text.
- Symposium listing on the ASRS mobile app and ASRS website

APPROVAL OF SYMPOSIA CONTENT

ASRS reserves the right to review all symposium applications and promotional materials and to reject topics, formats, or materials deemed inappropriate. Program content must be relevant to retina specialists. Approval from ASRS does not constitute an endorsement of the program or its contents by ASRS.

ON-SITE POLICIES—POSTERS/FLYERS

Morning and lunch Symposia—If permitted by the venue, posters can be displayed the day before the symposium beginning at 5:00 PM.

Evening Symposia—If permitted by the venue, posters can be displayed the day of the symposium in the meeting hotel. Posters/flyers can be displayed and distributed in the exhibiting company's booth, its CME provider's booth and ASRS official door drops (if purchased)

PRINTED AND PUBLISHED MATERIALS

All industry sponsors/supporters must be listed on all printed/published materials.

CONTENT AND USE OF THE ASRS NAME AND LOGO

- All advertisements, promotions, or invitations for the symposium must bear the following statement: "This program is not affiliated with ASRS." This statement must appear on the cover/front page of any copy, using at least a 12-pt. font size.
- The ASRS name may not be used in promotions, ads, meeting materials, or correspondence related to the program.

Please review the above rules and regulations and return form with payment, program outline, and topic to: sam.zerang@asrs.org.

I have read, understand, and agree to the Official SS Rules and Regulations as stated in this application. I understand that failure to comply with these rules and regulations will result in the loss of all priority points earned for ASRS 2023 for the supporting company. I serve as an authorized agent of the applicant company.

SIGNED: SUPPORTING COMPANY AUTHORIZED AGENT

DATE

THIRD-PARTY CONTRACTING COMPANY AUTHORIZED AGENT

DATE

JILL BLIM, EXECUTIVE VICE PRESIDENT, ASRS

DATE