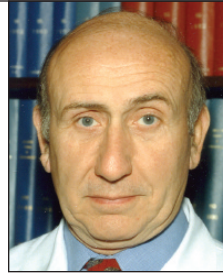


MEETING INFORMATION AND POLICIES

“Under the authority of the bylaws of the American Society of Retina Specialists, the Macula Society and The Retina Society and with the approval of the Board of Directors, I herewith proclaim that Retina Congress 2009, a combined meeting of the American Society of Retina Specialists, the Macula Society and The Retina Society will convene at the Sheraton NY Hotel & Towers, on Wednesday, September 30, and will continue through Sunday, October 4, 2009.”



David F. Williams, MD, MBA
President, American Society of Retina Specialists



Evangelos Gragoudas, MD
President
The Macula Society



Donald J. D'Amico, MD
President
The Retina Society

Disclaimer

The objective of the American Society of Retina Specialists, the Macula Society and The Retina Society in providing the scientific sessions, optional symposia, discussion groups, educational displays, research reports, films, and product exhibitions is to provide opportunities for the free expression and interchange of ideas and information for educational purposes only.

The American Society of Retina Specialists, the Macula Society and The Retina Society accept no responsibility for any opinions, positions, or statements contained or expressed in such material, and such opinions, positions, and statements are not necessarily those of the American Society of Retina Specialists, the Macula Society and The Retina Society. Information, opinions, positions, or statements as placed on the Internet in the event of a web cast, do not represent the official opinion of the American Society of Retina Specialists, the Macula Society and The Retina Society, nor does the American Society of Retina Specialists, the Macula Society and The Retina Society accept responsibility for any information as broadcast on the Worldwide Web in this fashion.

The objective of the videotape presentations as part of the scientific sessions and within the 11th Annual ASRS Film Festival is to provide a forum for the exchange of ideas and information for educational purposes by

the videotape viewers. The American Society of Retina Specialists, the Macula Society and The Retina Society accept no responsibility for any use or misuse of copyrighted images, narration, or synchronized background music on these videotapes, and these are the express responsibility of the videotape authors.

FDA Status Disclaimer

Some material on recent developments may include information on drug or device applications that are not considered community standard, that reflect indications not included in approved FDA labeling, or that are approved for use only in restricted research settings. This information is provided as education only, so that physicians may be aware of alternative methods of the practice of medicine, and it should not be considered endorsement, promotion, or in any way encouragement to use such applications.

The FDA has stated that it is the responsibility of the physician to determine the FDA status of each drug or device he or she wishes to use in clinical practice, and to use these products with appropriate patient consent, and in compliance with applicable law.

The American Society of Retina Specialists, the Macula Society and The Retina Society provide the opportunity for material to be presented for educational purposes only. The material represents the approach, ideas, statements,

or opinions of the presenter and/or author, not necessarily the only or best method or procedure in every case, nor the position of the American Society of Retina Specialists, the Macula Society and The Retina Society. The material is not intended to replace the physician's own judgment on, or give specific advice for case management.

The American Society of Retina Specialists, the Macula Society and The Retina Society specifically disclaim any and all claims that may arise out of the use of any technique demonstrated or described in any material by any presenter and/or author, whether such claims are asserted by a physician or any other person.

PLEASE NOTE: The American Society of Retina Specialists, the Macula Society and The Retina Society require all presenters and/or authors to disclaim any drug or device that is not approved for use by the FDA during any oral presentation and/or on all written materials.

Display and Distribution Policy

The American Society of Retina Specialists, the Macula Society and The Retina Society have retained the exclusive use of the Sheraton NY Hotel & Towers to enable registered members, exhibitors, and guests to participate in the Retina Congress 2009 educational and informational activities. The display or distribution of non-sponsored infor-

mation, or advertising in or on the location of Retina Congress 2009 areas, except within exhibition booths, is prohibited. Violation of this policy will result in confiscation and disposal of the material. Individuals who violate this policy may be evicted from the premises.

No Smoking Policy

It is the policy of the American Society of Retina Specialists, the Macula Society and The Retina Society to prohibit smoking in all meeting and exhibition areas. Your cooperation is appreciated.

Photography and Taping of Exhibits and Program Policy

Attendees wishing to photograph or videotape a technical exhibit must secure permission from the exhibiting company before doing so. The American Society of Retina Specialists, the Macula Society and The Retina Society holds copyright on scientific material presented at the meeting, at which time the copyright is returned to the author. Therefore, no portion of a scientific program may be photographed, audio taped or videotaped without the express written consent of the American Society of Retina Specialists, the Macula Society and The Retina Society.

The ASRS Preferences and Trends Survey Policies and Disclaimer

The ASRS Preferences and Trends (PAT) Survey report is provided for educational interest of registrants and guests of Retina Congress 2009. The data reported represents the opinions and preferences of the survey respondents alone, and may not represent the complete or collective opinion of the membership, nor does it necessarily represent the opinion of the American Society of Retina Specialists.

All data collected is retrospective opinion data and is not based upon any accurate records review by the respondents. No implication of any correct or incorrect response is implied by the survey. Further, the survey does not seek to establish any clinical standard of care. Photography and videotaping of material displayed as part of the PAT Survey is expressly forbidden without the written consent of the American Society of Retina Specialists.

Commercial supporters that would like to obtain PAT Survey data should submit a written request to Cordie Miller, Executive Director of the American Society of Retina Specialists. Members who wish to quote or reference any data or comments displayed in the PAT Survey may request reference information and permission from the American Society of Retina Specialists.

Exhibition Hall Policy

In addition to registered physicians, authorized personnel of exhibiting companies only, have access to the Retina Congress 2009 meeting and its exhibition hall. Solicitation by individuals not participating as exhibitors is prohibited. Attendees should report these activities or other questionable practices to the Retina Congress 2009 meeting office. Attendance within individual exhibit booths is open to all registered attendees of Retina Congress 2009. Admittance to corporate exhibition booths by other corporate exhibitors, non-physician attendees of Retina Congress, or other personnel is at the discretion of the exhibiting firm.

Meeting Registration and Information

Who May Register & Attend

Members in good standing of the American Society of Retina Specialists, the Macula Society and The Retina Society.

All speakers and all other First Authors (Presenting Authors) are required to register and pay an attendee fee.

Name Badges

Name badges are provided to all registered attendees of Retina Congress 2009. Replacement badges are available at the registration desk. Badges are not transferable, and cannot be lent to anyone for any purpose during the meeting. All attendees are requested to display their name badge during all official functions.

Attendee Fee and Cancellation/Refund Policy

The registration fee includes name badge, meeting program book, meeting materials, Surgical Case Conference, Medical Retina Case Conference, scientific sessions, film festival, exhibit hall tradeshow, welcome reception, refreshment breaks, daily continental breakfast, Young Physicians Section Symposium (for those in practice 7 years or less), Women in Retina Symposium, Evening at the American Museum of Natural History and gala dinner.

The adult guest fees include daily continental breakfast, welcome reception, Evening at the American Museum of Natural History and gala dinner.

The child guest fees include daily continental breakfast, welcome reception and Evening at the American Museum of Natural History.

Registration fees are fixed and cannot be broken for partial attendance of days or sessions, or non-attendance of social events.

All cancellations and requests for refunds must have been made in writing and have been received by Medical Conference Planners, Inc. no later than August 31, 2009. No refunds will be given after August 31, 2009.

Official Language

The official language for all scientific sessions of Retina Congress 2009 is English. Speakers must present in English with English text, slides, and audiovisual materials. All films submitted for the Film Festival must be narrated in English, or have English subtitles.

Registration Desk

Tuesday, September 29
5:00 pm–8:00 pm

Wednesday, September 30
9:00 am–8:00 pm

Thursday, October 1
6:30 am–6:30 pm

Friday, October 2
6:30 am–6:30 pm

Saturday, October 3
6:30 am–5:30 pm

Sunday, October 4
7:00 am–12:30 pm

Meeting Services

Lost and Found

Lost and Found will be located in the registration area.

Message Center

Message Boards are located near the registration desk. Emergency messages will be displayed on the PowerPoint projection screen during the scientific sessions.

Exhibit Hall

Corporate Exhibits

Plan to visit the retinal technology exhibition of the world's leading retinal corporations at the Retina Congress 2009 exhibit hall. Companies will showcase the newest and most innovative products and services, including surgical instrumentation, operating room equipment and supplies, pharmaceuticals, and educational materials, all related to the practice of retinal disease management. Attendees are invited to engage in an active discussion with the corporate attendees.

Exhibit Hall Hours

Thursday, October 1
6:30 am–5:30 pm

Friday, October 2
6:30 am–6:30 pm

Saturday, October 3
6:30 am–1:00 pm

Sunday, October 4
7:30 am–10:30 am

Audiovisual Service

- **Speakers must check in to the Speaker-Ready Room at least 4 hours prior to their scheduled presentation time.** If your presentation is very comprehensive (i.e., file size 2 gig, a lot of videos and/or audio), you are encouraged to visit the Speaker-Ready Room as soon as possible after your arrival at the hotel. *Your last minute or late arrival may jeopardize other presentations. Please report to the Speaker Ready Room in a timely manner.*
- If the presentation is being given in the morning, speakers **must** check in **the day before.**

- Presenters are responsible to ensure that any attached video and audio files run correctly with their computer presentations. Presenters must review and confirm correct operation with the AV attendant in the Speaker-Ready Room. **Speakers are strongly encouraged to bring a backup DVD disk of all videos.**
- When possible, all video play back should be imbedded within the PowerPoint or Keynote program.
- The Speaker-Ready Room attendant will accept computer-generated presentations on either a DVD/CD-R disc or USB Memory Stick.
- **Not all fonts will be available on the show computers.** Please bring any unusual or non-standard **font file(s)** you're using in your presentation (on CD or Memory Stick) for loading onto the show computers.
- Computer generated presentations should be set to display at 1024 x 768 resolution.
- The computers provided for the Speaker-Ready Room and the General Session/Symposium will be equipped as follows:
 - Pentium Dual Core, 2.88GHz, 4G RAM, 60Gig HD, CD / DVD, G.E. FORCE 9500 graphics card with 512MB dedicated memory
 - MS VISTA OS
 - MS Office 2007 (PowerPoint 2007 for PC)
 - PowerPoint 2003 for PC
 - QuickTime 7.6.2 for PC
 - MS Explorer 8
 - MACPRO Dual, 2.8Ghz Quad Core Xeon, 4G RAM, 320Gig HD, CD/DVD, NVIDIA QUADRO SX570 graphics card with 256MB dedicated memory.
 - MAC OS10.5
 - MS Office 2008 for MAC (PowerPoint 2008 for MAC)
 - Keynote 2009 for MAC
 - QuickTime 7.6.2 for MAC

No other type of software can be accommodated and speakers must make sure their version of PowerPoint/Keynote is correct prior to the presentation.

- All presentations must use electronic format, (i.e. PowerPoint, or Keynote). **NO EXCEPTIONS.** All must be preloaded on, and given from, the main computers for the meeting.
- Personal laptop connection at the podium is not permitted.
- Automatic playback/timings should not be used in your PowerPoint presentation.
- Internet access will not be available in the Speaker-Ready Room or in the General Session/Symposium.
- The Speaker-Ready Room will be staffed with a PowerPoint technician.
- The Speaker-Ready Room staff is not allowed to duplicate or replicate any other speaker's presentation.
- The Speaker-Ready Room is strictly to be used for pre-production for the meeting. It should not be used for meetings and social gatherings.
- The Speaker-Ready Room staff specializes in presentations. They are not allowed to provide IT solutions for your personal computers.
- Videos should be narrated live preferentially as opposed to playing a recorded narration. Background music can be played during the video presentation.
- The Speaker-Ready Room and General Session/Symposium rooms will be equipped with a (NTSC/PAL only) DVD player only.
- There will be no facility for the playback of videotapes of any type.

Speaker Ready Room Hours (3rd floor, Carnegie West room)

The Speaker Ready Room will be open during the following hours:

Wednesday, September 30
9:00 am–8:00 pm

Thursday, October 1
6:30 am–6:30 pm

Friday, October 2
6:30 am–6:30 pm

Saturday, October 3
6:30 am–2:30 pm

Sunday, October 4
7:30 am–11:30 am

General Session Room – Metropolitan Ballroom

A dual podium system will be utilized. Speakers are encouraged to be ready at the front of the room immediately prior to their presentation so as to be able to step to the opposite unused podium immediately upon introduction.

The podium will be equipped with a microphone, an advance “enter” button for their graphic images, laser pointer, and an LED speaker countdown timer system.

If an audience member is designated to operate the laser pointer, it is the speaker's responsibility to provide a portable laser pointer for that person. The lectern laser pointer cannot be removed from the lectern.

Attendance at Symposia

Retina Congress 2009 Scientific Sessions

The main scientific sessions, Surgical Case Conference, Medical Retina Case Conference, Young Physicians Section meeting, viewing of the scientific posters, film festival and PAT Survey report are open to all registered attendees and corporate exhibitors.

ASRS Business Meeting

The ASRS Business Meeting will be held on Thursday, October 1 from 7:00-7:30 am, and is open only to ASRS members. ASRS applicants for membership, guests, and exhibitors may not attend.

Retina Society Business Meeting

The Retina Society Business Meeting will be held on Friday, October 2 from 7:00-7:30 am, and is open only to Retina Society members. Retina Society applicants for membership, guests, and exhibitors may not attend.

Macula Society Business Meeting

The Macula Society Business Meeting will be held on Saturday, October 3 from 7:00-7:30 am, and is open only to Macula Society members. Macula Society applicants for membership, guests, and exhibitors may not attend.

Special Assistance

The American Society of Retina Specialists, the Macula Society and The Retina Society wish to ensure that no individual with a disability is excluded or treated differently from other individuals because of the absence of auxiliary services. However, the American Society of Retina Specialists, the Macula Society and The Retina Society cannot ensure the availability of appropriate accommodations without ample prior notification.

If you are in need of special assistance during the meeting, please make all requests to the Retina Congress meeting office and every attempt will be made to reasonably accommodate your request.