



## ● Meeting Information and Policies ●

### **Disclaimer**

The objective of the American Society of Retina Specialists and the European VitreoRetinal Society in sponsoring the scientific sessions, optional symposia, discussion groups, educational displays, research reports, films, and product exhibitions is to provide opportunities for the free expression and interchange of ideas and information for educational purposes only. The American Society of Retina Specialists and the European VitreoRetinal Society accept no responsibility for any opinions, positions, or statements contained or expressed in such material, and such opinions, positions, and statements are not necessarily those of the American Society of Retina Specialists and the European VitreoRetinal Society. Information, opinions, positions, or statements as placed on the Internet in the event of a web cast, do not represent the official opinion of the American Society of Retina Specialists, nor does the American Society of Retina Specialists accept responsibility for any information as broadcast on the Worldwide Web in this fashion. The objective of the videotape presentations as part of the scientific sessions and within The 8<sup>th</sup> Annual American Society of Retina Specialists Film Festival is to provide a forum for the exchange of ideas and information for educational purposes by the videotape viewers. The American Society of Retina Specialists and the European VitreoRetinal Society accept no responsibility for any use or misuse of copyrighted images, narration, or synchronized background music on these videotapes, and these are the express responsibility of the videotape authors.

### **FDA Status Disclaimer**

Some material on recent developments may include information on drug or device applications that are not considered community standard, that reflect indications not included in approved FDA labeling, or that are approved for use only in restricted research settings. This information is provided as education only, so that physicians may be aware of alternative methods of the practice of medicine, and it should not be considered endorsement, promotion, or in any way encouragement to use such applications.

The FDA has stated that it is the responsibility of the physician to determine the FDA status of each drug or device he or she wishes to use in clinical practice, and to use these products with appropriate patient consent, and in compliance with applicable law.

The American Society of Retina Specialists and the European VitreoRetinal Society provide the opportunity for material to be presented for educational purposes only. The material represents the approach, ideas, statements, or opinions of the presenter and/or author, not necessarily the only or best method or procedure in every case, nor the position of the American Society of Retina Specialists and the European VitreoRetinal Society. The material is not intended to replace the physician's own judgment on, or give specific advice for case management. The American Society of Retina Specialists and the European VitreoRetinal Society specifically disclaim any and all claims that may arise out of the use of any technique demonstrated or described in any material by any presenter and/or author, whether such claims are asserted by a physician or any other person.

**Please note:** The American Society of Retina Specialists and the European VitreoRetinal Society require all presenters and/or authors to disclaim any drug or device that is not approved for use by the FDA during any oral presentation and/or on all written materials.

### **Display and Distribution Policy**

The American Society of Retina Specialists and the European VitreoRetinal Society have retained the exclusive use of the Palais des Festivals to enable registered members, exhibitors, and guests to participate in the Cannes Retina Festival's educational and informational activities. The display or distribution of non-sponsored information, or advertising in or on the location of the Cannes Retina Festival's meeting areas, except within exhibition booths, is prohibited. Violation of this policy will result in confiscation and disposal of the material. Individuals who violate this policy may be evicted from the premises.

### **No Smoking Policy**

It is the policy of the American Society of Retina Specialists and the European VitreoRetinal Society to prohibit smoking in all meeting and exhibition areas. Your cooperation is appreciated.

### **Photography and Taping of Exhibits and Program Policy**

Attendees wishing to photograph or videotape a technical exhibit must secure permission from the exhibiting company before doing so. The American Society of Retina Specialists and the European VitreoRetinal Society hold copyright on scientific material presented at the meeting, at which time the copyright is returned to the author. Therefore, no portion of a scientific program may be photographed, audiotaped or videotaped without the express written consent of The Cannes Retina Festival Organizing Committee.

### **The ASRS Preferences and Trends Survey Policies and Disclaimer**

The Preferences and Trends (PAT) Survey report is provided for educational interest of registrants and guests of the Cannes Retina Festival. The data reported represents the opinions and preferences of the survey respondents alone, and may not represent the complete or collective opinion of the membership, nor does it necessarily represent the opinion of the American Society of Retina Specialists. All data collected is retrospective opinion data and is not based upon any accurate records review by the respondents. No implication of any correct or incorrect response is implied by the survey. Further, the survey does not seek to establish any clinical standard of care. Photography and videotaping of material displayed as part of the PAT Survey is expressly forbidden without the written consent of the American Society of Retina Specialists. Corporations that desire to obtain information contained within the PAT Survey may make a written request to the American Society of Retina Specialists. Members who wish to quote or reference any data or comments displayed in the PAT Survey may request reference information and permission from the American Society of Retina Specialists.

### **Exhibition Hall Policy**

In addition to registered physicians and their guests, authorized personnel of exhibiting companies only, have access to The Cannes Retina Festival and its Exhibition Halls. Solicitation by individuals not participating as exhibitors is prohibited. Attendees should report these activities or other questionable practices to The Cannes Retina Festival Organizing Committee office. Attendance within individual exhibit booths is open to all registered attendees of The Cannes Retina Festival. Admittance to corporate exhibition booths by other corporate exhibitors, non-physician attendees of The Cannes Retina Festival, or other personnel is at the discretion of the exhibiting firm.

### **Who May Register & Attend**

- Members in good standing of the ASRS and EVRS.
- Residents, Fellows-in-training and Guests who are sponsored by an ASRS or EVRS member in good standing and in attendance of the meeting.

All speakers and all other First Authors (Presenting Authors) are required to register and pay an attendee fee. Attendees who did not register in advance may register on site.

### **Name Badges**

Name badges are provided to all registered attendees of The Cannes Retina Festival. Replacement badges are available at the registration desk. Badges are not transferable, and cannot be lent to anyone for any purpose during the Meeting. All attendees are requested to display their name badge during all official functions.

### **Attendee Fee and Cancellation/Refund Policy**

The registration fee includes Name Badge, Meeting Program Book, Meeting Materials, Live Surgery Session, Fluorescein Angiography and Surgical Case Conference, Scientific Sessions, Film Festival, Corporate Exhibits, Welcome Reception and Dinner, Refreshment Breaks, Daily Lunches, Young Physicians' Section Meeting, Casablanca Night, Film Festival Awards Ceremony, Gala Dinner and Cannes Retina Festival Nightclub.

The Adult/Child guest fees include the Welcome Reception and Dinner, Film Festival Awards Ceremony, Gala Dinner and Cannes Retina Festival Nightclub.

Registration fees are fixed and cannot be broken for partial attendance of days or sessions, or non-attendance of social events. On-site registration must be made payable in U.S. funds by cash, personal check, traveler's check, Visa, MasterCard or American Express. No other credit cards will be accepted.

All cancellations and requests for refunds must have been made in writing and have been received by Medical Conference Planners, Inc. no later than August 1, 2006. No refunds will be given after August 1, 2006.

### **Official Language**

The official language for all scientific sessions of The Cannes Retina Festival is English. Translation services will be provided in French for all Scientific Sessions and the Film Festival Awards Ceremony. Speakers must present in English with English text, slides, and audiovisual materials. All films submitted for the Film Festival must be narrated in English, or have English subtitles.

## **Registration Desk - Palais des Festivals**

Friday, September 8  
5:00pm - 8:00pm

Saturday, September 9  
7:30am - 11:00pm

Sunday, September 10  
7:30am - 5:00pm

Monday, September 11  
7:30am - 5:00pm

Tuesday, September 12  
7:30am - 5:00pm

Wednesday, September 13  
7:30am-1:00pm

## **Exhibition Hall**

Plan to visit the world's leading retinal corporations' exhibition of retinal technology at the Cannes Retina Festival Exhibition Hall. Companies will showcase the newest and most innovative products and services, including surgical instrumentation, operating room equipment and supplies, pharmaceuticals, and educational materials, all related to the practice of retinal disease management. Attendees are invited to engage in an active discussion with the corporate attendees.

### Exhibit Hall Hours

Sunday, September 10  
7:30am-5:00pm

Monday, September 11  
7:30am-5:00pm

Tuesday, September 12  
7:30am-4:30pm

Wednesday, September 13  
7:30am-10:40pm

## **Lost and Found**

Lost and Found will be located in the Registration Area.

## **Message Center**

Message Boards are located near the Registration Desk. Emergency messages will be displayed on the PowerPoint projection screen during the Scientific Sessions.

## **Audio Visual Guidelines for Presenters**

- All presentations must use electronic format, (i.e. PowerPoint, or Keynote), NO EXCEPTIONS, UNLESS PRE-APPROVED BY SHOW MANAGEMENT, and all must be preloaded on, and given from, the main computers for the meeting.
- Automatic playback/timings should not be used in your PowerPoint presentation.
- Internet access will NOT be available in the Speaker-Ready Room or in the General Session/Symposium.
- 35 mm slide equipment will NOT be available, nor will personal laptop connection at the podium be permitted.
- Speakers must check in to the Speaker Ready Room at least 4 hours prior to their scheduled presentation time.

- If the presentation is being given in the morning, speakers must check in THE DAY BEFORE.
- The Speaker-Ready Room is currently assigned to Auditorium F in the Palais, and it will be staffed with a PowerPoint Technician.
- Presenters are responsible to insure that any attached video and audio files run correctly with their computer presentations. Presenters MUST review and confirm correct operation with the AV attendant in the Speaker-Ready Room. Speakers are strongly encouraged to bring a backup disk.
- When possible, all video playback should be imbedded within the PowerPoint program.
- Videos should be narrated live preferentially as opposed to playing a recorded narration. Background music can be played during the video presentation.
- The Speaker-Ready Room and General Session/Symposium rooms will be equipped with a (NTSC/PAL only) DVD player only.
- There will be no facility for the playback of videotapes of ANY type.
- The Speaker-Ready Room attendant will accept computer-generated presentations on either a CD -R disc or USB Memory Stick.
- Not all fonts will be available on the show computers. Bring the FONT FILE (S) you're using in your presentation (on CD or Memory Stick) for loading onto the show computers.
- Computer generated presentations should be set to display at 1024 x 768 resolution.
- The computers provided for the Speaker Ready Room and the General Session / Symposium will be equipped as follows:

Pentium IV, 2.66GHz, 512Mb RAM, 40Gig HD, CD-RW / DVD, U.S. English Win XP, XP Office  
 MAC G5, 1.8Ghz, 512Mb RAM, 80Gig HD, CD-RW / DVD, U.S. English OS10, Office 2003, Keynote

No other type of software can be accommodated and speakers must make sure their version of PowerPoint / Keynote is correct prior to the presentation.

### **Speaker Ready Room Hours**

The Speaker Ready Room will be open during the following hours:

Saturday, September 9, 2006  
 11:00am- 8:00pm

Sunday, September 10, 2006  
 7:00am-5:00pm

Monday, September 11, 2006  
 7:00am-5:00pm

Tuesday, September 12, 2006  
 7:00am-5:00pm

Wednesday, September 13, 2006  
 7:00am-1:00pm

### General Session Room – Grand Auditorium/Auditorium Louis Lumiere

A Dual podium system will be utilized. Speakers are encouraged to be ready at the front of the room immediately prior to their presentation so as to be able to step to the opposite unused podium immediately upon introduction.

The podium will be equipped with a microphone, an advance "enter" button for their graphic images, laser pointer, and an LED speaker countdown timer system.

If an audience member is designated to operate the laser pointer, it is the speaker's responsibility to provide a portable laser pointer for that person. The lectern laser pointer cannot be removed from the lectern.

Attendance at Symposia

### **Cannes Retina Festival Scientific Sessions**

The main Scientific Sessions, Fluorescein Angiography and Surgical Case Conference, Live Surgery, Young Physicians Section Meeting, viewing of the Scientific Posters, Film Festival and PAT Survey Report are open to all registered attendees and corporate exhibitors.

### **ASRS Business Meeting**

The ASRS Business Meeting will be held on Monday, September 11 at 9:30am, and is open only to ASRS members. ASRS applicants for membership, guests, and exhibitors may not attend.

### **EVRS Business Meeting**

The EVRS Business Meeting will be held on Monday, September 11 at 4:15pm, and is open only to EVRS members. EVRS applicants for membership, guests, and exhibitors may not attend.

### **Special Assistance**

The American Society of Retina Specialists and the European VitreoRetinal Society wish to ensure that no individual with a disability is excluded or treated differently from other individuals because of the absence of auxiliary services. However, the ASRS and EVRS cannot ensure the availability of appropriate accommodations without ample prior notification. If you are in need of special assistance during the meeting, please make all requests to the Cannes Retina Festival Meeting Office and every attempt will be made to reasonably accommodate your request.